

Sub: Implementation of Biometric based Attendance System (BMAS) in all PWD Offices in Public Office Complex: Commencement of Trial run from 01-04-2017 -reg  
Ref:

1. Letter No- 10852/B3/2015/PWD dated 22-6-2016 from the Additional Chief Secretary to Government, PWD
2. Circular No. 1/CE/Admin/BMAS/2016-17 dated 14-03-2017 from the Chief Engineer (Design & Administration).

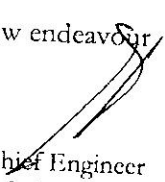
As per the first reference cited, the Government has issued direction to implement Bio-metric based attendance (BMAS) system for all PWD offices in the Public Office campus, Museum at the earliest. Accordingly the Chief Engineer's Committee has decided to implement BMAS in all PWD offices in the Public Office campus immediately. The trial run of the Biometric based Attendance System (BMAS) in the following PWD Offices located in the Public Office Building Complex, Thiruvananthapuram is to be started from 01-04-2017.

- 1) Offices of CE(Administration)
- 2) Offices of CE(Design)
- 3) Offices of CE(Roads & Bridges)
- 4) Offices of CE(Buildings)
- 5) Offices of CE(NH)
- 6) Office of Chief Architect
- 7) Buildings South Circle office
- 8) Office of Chief Electrical Engineer
- 9) Office of Executive Engineer, Spl Buildings, Thiruvananthapuram
- 10) Office of Executive Engineer, Electronics Division, Thiruvananthapuram

All are requested to mark their attendance through any of the Biometric punching units places at various locations in Public Office Complex as per their convenience using their finger prints. This is to be done two times a day i.e entry punching while coming to the office and exit punching while leaving the office. All are requested to mark their entry punching before 10.15 am. The processing of attendance including late marking, leave etc will be done electronically through BMAS.

It is decided to continue the present manual book attendance system also in parallel during the trial run period which can be dispensed with after the successful implementation of the BMAS.

All are requested to ensure strict adherence to the above direction and make this new endeavour a great success.

  
Chief Engineer  
Design & Administration

To

1. Chief Engineers, R&B/Buildings/NH/ Chief Architect
2. Senior Administrative Officer, PWD
3. Chief Electrical Engineer, PWD
4. Senior Finance Officer, R&B/Buildings/NH
5. Superintending Engineer, Buildings, South Circle, Thiruvananthapuram
6. Executive Engineer, IT, GIS & RMMS
7. Executive Engineer, PWD Electronics Division, Thiruvananthapuram
8. Executive Engineer, Special Buildings Division, Thiruvananthapuram.
9. Administrative Assistants, B&R/General/Ministerial/PF
10. All PWD staff in Public Office Building.